Denton CE School

Years 1- 6

DENTON CHURCH OF ENGLAND PRIMARY SCHOOL

Diocesan Director of Education:
Diocese of Lincoln Board of Education, Diocesan Education Centre,
The Stable Block, The Old Palace, Lincoln, LN2 1PU
Telephone 01522 569600

Executive Head Teacher: Mrs S Edwards, BA (Hons), PGCE, NPQH

Head of School: Mrs L Orme

Denton CE Primary School, Church Lane, Denton, Grantham NG32 1LG
Telephone 01476 870649 enquiries@denton.lincs.sch.uk

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NEW STARTER PACK

2026-2027

Contents:

- **Welcome Letter**
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Welcome to Denton Church of England Primary School

WELCOME!

Dear Parents / Carers,

I am delighted to welcome you and your child to Denton CE School. This is a very exciting and special time for you and your family, and I hope that we can make it as trouble-free and happy as possible.

Schools can be quite intimidating so we do everything that we can to be approachable and friendly. However, there may be occasions in the future when you have a problem, or you do not understand something that has happened at school. Please contact the class teacher or me straight away so that we can help.

School information is available on the website, www.dentonceschool.co.uk. In addition, there are various pieces of information in this pack that should answer some of your questions and be helpful. If there is anything that we have not told you that you needed to know, please tell us so that we can improve things for next year.

I look forward to getting to know you and your child over the next few years.

Yours sincerely,

Mrs S Edwards
Executive Head Teacher

Mrs L Orme
Head of School

Denton CE School

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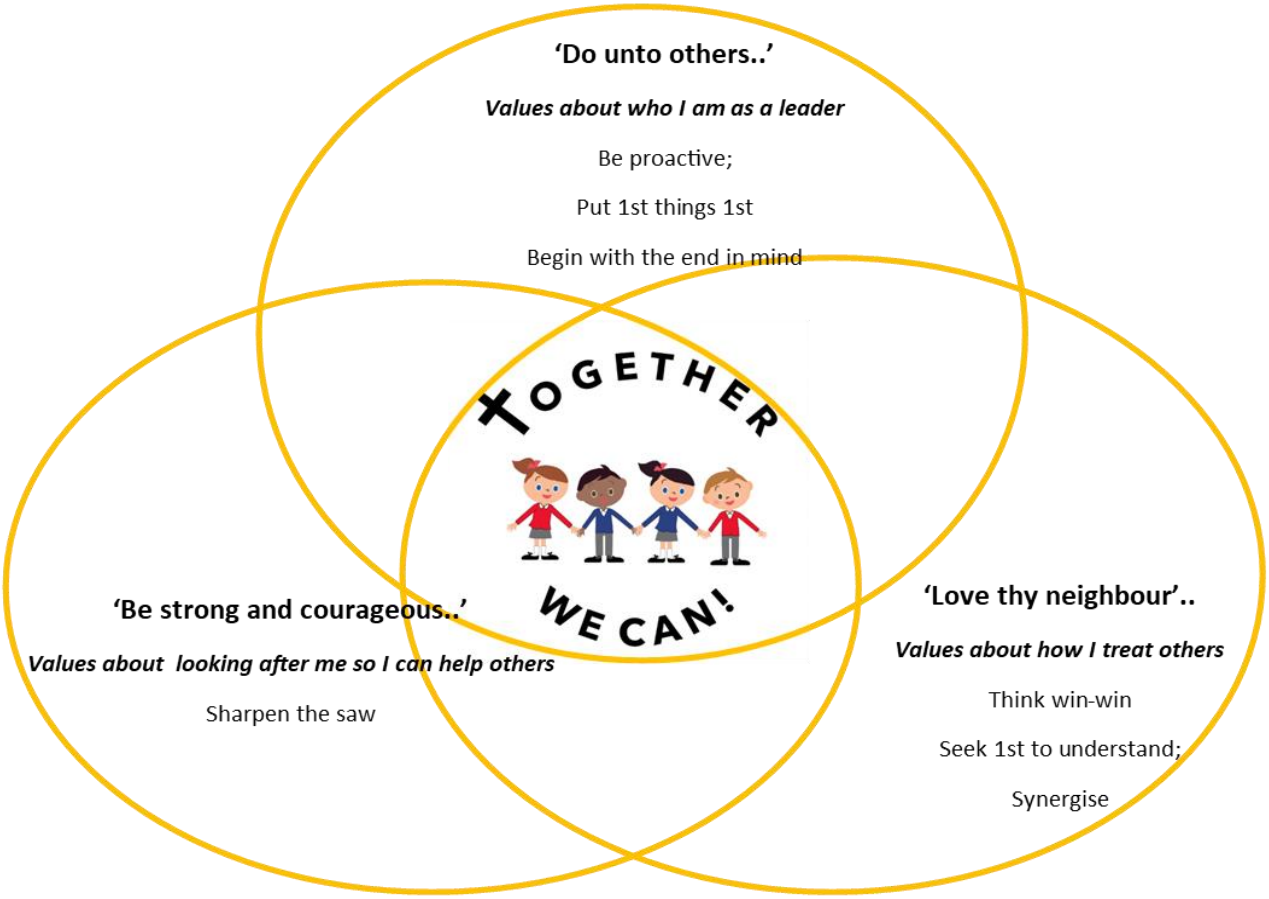
Our School Vision

Together we aim to 'Learn, Encourage, Aspire, Respect and Nurture' We believe in a collaborative approach - developing the whole child by developing the whole community together. As an inclusive church school, we use positive and consistent expectations to help all members of our community to flourish. We work towards achieving excellence in all we do and we recognise the value of everyone in our community and seek to enable all to become positive agents of change in the world.

And the child grew and became strong; he was filled with wisdom, and the grace of God was on him **Luke 2:40**



We realise that our values help us to be better leaders and we seek to lead like Jesus by following his example.

Do unto others as you would have them do unto you. Matthew 7:12

Love your neighbour as yourself. Mark 12:31

Be strong and courageous, do not be afraid, do not be discouraged. For the lord your God is with you wherever you go. Joshua 1:9

Denton CE School

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SCHOOL TERMS & HOLIDAYS 2026/2027

Inset Training Days: Tuesday 1st and Wednesday 2nd September 2026

Term 1	Thursday	03 September 2026
	To	
	Friday	23 October 2026
Term 2	Monday	02 November 2026
	To	
	Friday	18 December 2026

Bank Holidays:-
Friday 25 & Monday 28 December 2025
Friday 1st January 2027
Inset Training Day: Monday 4th January 2027

Term 3	Tuesday	5 January 2027
	To	
	Friday	12 February 2027
Term 4	Monday	22 February 2027
	To	
	Thursday	25 March 2027

Bank Holidays:-
Friday 26 March & Monday 29 March 2027

Term 5	Wednesday	14th April 2027
	To	
	Friday	28 May 2027

Bank Holidays:-
Monday 3 & Monday 31 May 2027

Term 6	Monday	7 June 2027
	To	
	Wednesday	21 July 2027

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School Rules & Home to School Letter

- *Respect People*
- *Respect Places*
- *Respect Property*

We are delighted to welcome you to Denton Church of England Primary School.

Our vision for our school is:

Together we can Learn, Encourage, Aspire, Respect and Nurture

With God, together we can Learn, Encourage, Aspire, Respect and Nurture.

And the child grew strong; he was filled with wisdom, and the grace of God was on him Luke 2:40

We believe in a collaborative approach – developing the whole child by developing the whole community together. As an inclusive church school, we use positive and consistent expectations to help all members of our community to flourish. We work towards achieving excellence in all we do, and we recognise the value of everyone in our school and seek to enable all to become agents of positive change in the world.

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Denton C of E Primary School is a very special place. We are a hard-working, happy school and our vision for our pupils is at the heart of all we do.

We take pride in our 'family approach' here at Denton C of E Primary School and we value the contributions of everyone in our school and wider community.

The School will

- Provide a safe and caring environment, in which each child is treated with respect.
- Inform parents of curriculum plans each term.
- Keep parents informed of their child/children's progress at regular intervals.
- Encourage children to develop a sense of responsibility towards others and to their surroundings.

The family will

- Ensure that children arrive no earlier than 8.45 a.m. ready for a prompt start at 9.00 a.m. Children are supervised by their teacher and admitted into school 10 minutes prior to their first lesson.
- Provide a note of explanation or a telephone message if a child is absent.
- Provide a note of explanation or a telephone message to excuse a child from PE and/or swimming.
- Collect children promptly at the end of the school day, at 3:30pm. Children attend for 32.5 hours per week.
- Support the school's behaviour policy, referred to in the school brochure.
- Attend parents' evenings to discuss their chid/children's progress.
- Support the homework policy of the school.
- Ensure that all clothing and equipment is clearly labelled with the child's name.

The Child will

- Communicate appropriately and show respect to others in school.
- Show consideration for others when moving around the school.
- Behave with consideration for the safety of themselves and others.
- Show care for others and their surroundings.
- Learn to settle problems thoughtfully.

Our School Website aims to give you a taster of the school as well as provide regular updated information for parents/carers and pupils. We hope that you enjoy your visit to our website and find any information you are looking for.

Please feel free to contact the school directly with any queries you may have, if you wish to arrange a visit or if you require any information given on our Website or through our Parent/Carer Mail and other communications in an alternative format.

Thank you.

Mrs Sheriden Edwards, Executive Head Teacher

Denton CE School

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SCHOOL UNIFORM

All children are expected to wear school uniform, but this does not need to carry the school logo.

Uniform		PE
• Grey trousers • Light blue polo shirt • Navy sweatshirt • Black shoes • Grey shorts	• Grey school skirt / trousers / pinafore dress • Light blue polo shirt • Navy sweatshirt / cardigan • White socks or white / grey/navy tights • Low heeled black / navy shoes • Blue and White summer dress or shorts	• Light blue T-shirt, with / without logo • Navy shorts • Trainers • Tracksuit bottoms & sweatshirt for colder months
• Uniform should be clearly named to ensure it can easily be returned to your child if mislaid in school. PE kit should remain in school each week. • Ear studs – one pair may be worn, but must be removed for P.E. No other jewellery is permitted in school		

Please order directly with our official supplier, **247 Clothing Direct** or you can, of course, purchase plain items of uniform from other sources, such as supermarkets, as long as the colours are correct for Denton school uniform.

https://www.247clothingdirect.co.uk/denton-c-of-e-primary-school
sales@247clothingdirect.co.uk or telephone 07572012947

Delivery - either collect from the 247clothingdirect address in Grantham, pay a delivery charge to your home address or choose free delivery for you to collect from the school once the payment has cleared.

The uniform is not kept in stock on the shelf for immediate dispatch, please allow a lead time as stock has to be ordered and put in a job queue.

If you have difficulty purchasing uniform, please contact the school office. We do have a small range of second-hand uniform which we are very happy to donate.

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WEBSITE

Denton CE Primary School operates a school website which can be accessed at www.dentonceschool.co.uk

On this website, you will find information about what is happening at school, the latest Newsletter, Parent Calendar, and Parent Letters.

All school policies can also be found on the site. We request that you read and familiarise yourself particularly with the Safeguarding, Behaviour & Discipline, Acceptable Use Policy (computer use), Child Illness Protocol, Homework and Freedom of Information Policies, as these will give you helpful information; such as, about what to do if you are concerned about anything, what time your child needs to be at school, how to book a holiday etc. Our website also has helpful information for Special Education Needs and Disability (SEND) and Early Years Foundation Stage (EYFS).

As you are no doubt aware, new data protection regulations came into force in 2018. We take your privacy very seriously; we do not collect more data than we need and have strict archive/retention/disposal systems in place. Our data protection policy, privacy notice and processes are currently being reviewed to be compliant with the upmost standards set in the General Data Protection Regulation (GDPR).

If you do not have access to the internet, you can contact the school office to ask for paper copies of the policies.

You can contact the school at any time by either calling the school office: 01476 870649 or by email enquiries@denton.lincs.sch.uk

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PARENTS AND CARERS CODE OF CONDUCT

Introduction

We are very fortunate to have mainly supportive and friendly parents/carers. We want our parents to recognise that educating children is a process that involves partnership between parents, class teachers and the school community.

As a partnership, our parents/carers should understand the importance of a good working relationship to equip children with the necessary skills for adulthood. For these reasons, we continue to welcome and encourage parents/carers to participate fully in the life of our school.

Parental engagement with their children's learning is important in supporting attainment and progress and parents have a legitimate right to understand what their child is learning at school.

However, contact between parents/carers and the school must be appropriate, proportionate and respectful, both of the professional knowledge, experience and skill of teaching and senior staff at the school and of the entitlement of staff at the school to some work/life balance.

Purpose

The purpose of this policy is to provide a reminder to all parents, carers and visitors to our school about the expected conduct. This is so we can continue to flourish, progress and achieve in an atmosphere of mutual understanding.

The policy sets out:

- The general principles underpinning the conduct of members of the school community.
- How it is expected that communication between parents/carers and the school will take place.
- What behaviour towards the school and members of the school community are deemed unacceptable and open to challenge by the school.
- The additional steps the school can take in respect of unacceptable behaviour by a parent or carer.

General Principles

- Remember that the school is governed by the school rules as decided upon by the Governing Body of the school and the Senior Leadership Team.
- Respect the caring ethos and values of our school;
- Understand that both teachers and parents need to work together for the benefit of their children;
- Demonstrate that all members of the school community should be treated with respect and, therefore, set a good example in their own speech and behaviour;

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Communication

There are many reasons you might want to communicate with the school or a member of staff at the school. This could be simply phoning in to report a child's absence or just informing the member of staff at the gate when you drop your child off that they have forgotten their PE kit or have been complaining of feeling a little unwell. These short conversations to impart information are entirely necessary.

However please remember:

- How busy members of staff are during the school day, particularly first thing in the morning and where you need to speak with a member of staff, make an appointment to do so at a time when they can give you their full attention.
- Approach the school to help resolve any issues of concern by making an appointment to meet with the class teacher in the first instance or with the teacher's line manager which in our school is the head teacher.
- If the matter is still not resolved, follow the procedure in the school's Complaints Policy which is available under the heading "key Information policies" on our website.
- If you wish to correspond by email this should be done through the school's central email address at (Denton) *enquiries@denton.lincs.sch.uk*. This address is monitored regularly during the school day and emails forwarded to the appropriate member of staff or Governor.
- Ensure that all such communications are polite and that you are always mindful of the right of the recipient to be treated with respect.
- When meeting face to face with members of staff to discuss any matters concerning your child's education or wellbeing in school, approach the matter calmly and politely as this will also ensure progress can be made to address any issues or concerns. Remember that if you wish to speak with a member of staff, it will normally fall to you to make a mutually convenient appointment.

Unacceptable Behaviour:

- Contacting staff or members of the Governing Body out of school hours using their individual email addresses rather than the school contact email address above. Staff and Governors are entitled to their own personal and family time.
- Do not send any form of correspondence to members of staff or Governors at the school demanding an immediate response or a response within your own time frame as the matter will be addressed, where appropriate, in a time frame deemed appropriate by the recipient.
- Send lengthy, frequent, demanding, or disrespectful emails to staff members as this will seriously undermine their ability to carry out their core role of educating the children in their care.
- When corresponding or speaking with staff in person, do not use language that calls in to question their professional abilities or represents any form of personal attack or seek to direct how they carry out their professional roles or run the school. The running of the school is a matter for the Senior Leadership Team and the Governing Body of the school.
- It is unacceptable to record telephone conversations with staff members or to record meetings with staff and/or Governors at the school without making them aware you are doing it and seeking their express permission to capture what could be their personal information and breach their human right to privacy which extends to their workplace.
- Resort to any other form of criticism of the school, its staff or Governing Body or any other matters that relate directly to the school via a medium other than the schools' complaints policy and parents and carers are asked to be aware of the schools social media requirements as it appears in "Appendix A".
- When speaking with a staff member or any other member of the school community whether in person, on the telephone or by any other means of communication it is entirely inappropriate to raise your voice, invade their personal space, use language that is disrespectful, rude, offensive, aggressive or threatening.
- Do not shout swear or cause any form of disruption on school grounds.
- Any threats of violence or use of violence towards anyone on school premises is a criminal offence as is damage to school premises and will be likely to result in the matter being reported to the police.

- Do not smoke or vape or consume alcohol or other drugs on any part of the school premises.
- Do not bring dogs onto the school premises unless already agreed with the school that the dog is a guide dog or other form of assistance dog and consent has been given for the presence of the dog to assist its owner on school premises.
- Do not correct your own child's behaviour especially in public where it could otherwise lead to conflict, aggressive behaviour or unsafe behaviour;
- Avoid using staff as threats to reprimand children's behaviour;
- Approaching someone else's child in order to discuss or chastise them because of the actions of this child towards their own child. (Such an approach to a child may be seen to be an assault on that child and may have legal consequences).
- Do not use disruptive behaviour which interferes or threatens to interfere with the operation of a classroom, an employee's office, office area or any other area of the school grounds including team matches;

Additional Steps by the school:

- The member of staff or Governor concerned may challenge the behaviour by asking the person concerned to respect their personal space, stop shouting or using inappropriate behaviour or may end an unacceptable phone call or ask you to leave the school.
- The school may correspond in writing with a parent or carer to challenge behaviour that the school is finding unacceptable such as, for example, being rude to a member of staff or sending too many emails making demands of the school.
- If the school decide the matter requires a more formal approach the school may instruct its legal advisers to write to the parent or carer warning them about their behaviour and/or putting in place a communications strategy to restrict their means of corresponding with the school and/or banning them from school premises if felt to be appropriate.
- Clearly in serious instances where the peace is breached, or the criminal law broken the school will also involve the police.

Please note that school premises are not public places but private premises and you have an implied right to enter the school as a parent or carer of a child at the school, but it is open to the school to remove that right of entry at any time it deems this to be necessary.

We trust that parents and carers will assist our school with the implementation of this policy, and we thank you for your continuing support of the school.

Note: *Could parents please ensure they make all persons responsible for collecting their children aware of this policy.*

Appendix 1: Inappropriate use of Social Network Site

Social media websites are being used increasingly to fuel campaigns and complaints against schools, Head Teachers, school staff, and in some cases other parents/pupils.
The school seeks to teach pupils the importance of appropriate and responsible use of social media and it is therefore vital that everyone in the school community, including parents and carers lead by example.

The Governors considers the use of social media websites to complain about the school or individual members of staff or make personal comments about anyone in the school community is unacceptable and not in the best interests of the children or the whole school community. Any concerns you may have must be made through the appropriate channels using the Schools Complaints Policy by speaking to the class teacher, the Head Teacher or the Chair of Governors, so they can be dealt with fairly, appropriately and effectively for all concerned in line with that policy.

In the event that any student or parent/carer of a child/ren being educated in the school is found to be posting libellous or defamatory comments on Facebook or other social network sites, they will be reported to the appropriate 'report abuse' section of the network site.

All social network sites have clear rules about the content, which can be posted, on the site and they provide robust mechanisms to report contact or activity which breaches this. The school will also expect that any parent/carer or student removes such comments immediately.

In serious cases the school will also consider its legal options to deal with any such misuse of social networking and other sites. Additionally, and perhaps more importantly is the issue of cyber bullying and the use by one child or a parent to publicly humiliate another by inappropriate social network entry. We will take and deal with this as a serious incident of school bullying. Thankfully, such incidents are extremely rare. Please note that the inappropriate use of a communications network can give rise to offences under the Malicious Communications Act 1988 or the Communications Act 2003 and if persistent could be deemed to constitute the offence of harassment.

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Breakfast and After School Club- Wraparound Care

What are we here for?

The main purpose of wraparound care is to ensure parents can leave their children in a safe place at the start or end of the normal school day until they are able to come and collect them. Where better to do that than at the school itself?

The wraparound care aims to provide a secure, creative atmosphere that is a cross between home and school for children aged 4 to 11 years old.

What the club offers

We are usually based in the school resource room. Together we carry out creative, physical and fun activities such as cooking, arts, craft and other small group games.

Children are offered a healthy breakfast or after school, a snack and drink from our selected menu whilst at the club.

We also offer, on rainy days, a range of 'U' rated films. We also ask your permission to show carefully selected 'PG' rated films**.** Please note on the acceptance form if you do not wish your child to watch PG rated films.

How it works

The children can be dropped off in the morning at an agreed time and signed in. After school, the children meet in the school for registration at 3.30pm, once registered children will be escorted to a taxi and taken to Harlaxton CE School where they will be met by a member of staff at the front door. This provision closes at 6.00pm and this is the latest time you can collect your child. When you come to collect your child, please press the ring doorbell and wait in the main entrance, a member of staff will be able to see you arrive and will bring your child to you.

We ask that payments are made before the children attend the sessions with the 'pay as you go' scheme. Bookings cannot be made after this time. We can still accept emergency bookings, these must be made directly to the school office over the telephone, but we will ask you to pay for the booking that day once your account has been adjusted.

If your child is to go home with anyone other than people you have authorised when registering your child, you must let us know who they will be going home with. This includes, for instance, if your child is to go home with another child from After School Club.

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To book sessions please log into your ParentMail account:

• Then click onto the 'accounts' icon. You will then see the names of your children who attend.

• You will see options for sessions for Breakfast Club and sessions available for After School Club.

• Click on the option that you wish to book, and you will then see the calendar dates.

• Click on the week required and select the days that you wish to book. This will then add your selections to the basket.

• Click on ‘pay now’ and you will be asked if you wish to repeat selections for additional weeks. If you don’t wish to repeat selections for additional weeks, just click continue and this will allow you to pay for the selected sessions.

• After completing this you will then be taken to the checkout to pay for your sessions using a debit or credit card

• Parents paying by Childcare vouchers will have the option to ‘pay later’ by pre-paid voucher (using the ‘Breakfast Club/After School Club Vouchers Only’ register).

School will run registers for the week every Monday morning. Please book and pay for sessions before Monday each week, if possible. As our booking policy states, we ask that parents give notice of any cancellations or changes to bookings as soon as possible.

Children who are unable to attend due to sickness will not be charged and your payment for that particular session will be refunded.

Parents who cancel without notice will still be charged at the rate of the session originally booked.

For further support and guidance, please follow the URL How do I book and pay for school meals or clubs? (help-hub.com). https://parentmail.help-hub.com/onlinepayments/book-school-meals-and-clubs.htm

What it costs, when you pay and some rules

Prices are as follows:

8am -9am Breakfast Club (cereals/ toast/fruit/ yoghurt) and squash £6:50

Afterschool club at Harlaxton CE school:

3:30-4:30 = £5 (including the taxi travel subsidised until the end of July 2026)

3:30-6pm - £10 (including the taxi travel subsidised until the end of July 2026)

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Payments are made on ParentMail via the ‘pay as you go system’. Please see above information.

The club will also accept childcare vouchers and, as above, parents will have the option to ‘pay later’ by pre-paid voucher (using the ‘Breakfast Club/After School Club Vouchers Only’ register).

There are two rules which the Governors have stated must be followed to ensure the success of the wraparound care. These are:

1) that accounts are settled as soon as possible.

2) your child must be collected by 4.30pm at the latest and may not be dropped off earlier than 8am.

Use of the club facility will be withdrawn from any family who fail to clear their debt before the next invoicing period or fail to consistently collect their child on time.

What to do now

The registering documents are on our school website. If you require any further information, please contact the school on telephone number 01476 870649 or email: **enquiries@denton.lincs.sch.uk**

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PHOTOGRAPH POLICY

At Denton CE School we think it is important to use photographs of our pupils enjoying the varied activities of school life to promote the positive aspects of the work that we do. We use photographs in our internally produced materials such as the school newsletter, in our corridor and classroom displays, for staff training and assessment purposes and on our website. From time to time, articles including names and photographs of special events will appear in the local paper.

In order to do all that we can to ensure all photographs of our pupils are used correctly, we undertake to:

1. Observe the County Council's guidelines on the use of photographs.

2. Only use photographs for the purposes stated above.

3. Ask that you follow our policy when you take photographs of your child at school events.

We can assure you that we have a responsible approach to the use of photographs and do hope that you are able to support us by allowing us to publicise the many positive aspects of the work we do. We would be grateful, therefore, if you are in agreement with our intentions, for you to please **complete the form at the end of the pack**.

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ATTENDANCE PROTOCOL

Introduction

Attendance at school is high on the government agenda at the moment. The government is urging head teachers to challenge poor attendance and stop authorising holidays during term time. This is an emotive point for many parents and Mrs. Edwards is happy to discuss individual circumstances on a 1-1 basis. Please note that all schools in the UK have been instructed to take a hard line when it comes to pupil absenteeism.

90%

The Department for Education have changed the definition of 'persistent absence' to deal with the reality of pupil absenteeism in schools and its impact on their learning. The following link has a full copy of the attendance expectations for schools and families.

https://www.gov.uk/government/publications/working-together-to-improve-school-attendance

Clearly, if a child has had a prolonged absence (e.g. tonsillitis or pneumonia), there is a clear reason for absence and the child's attendance following recovery will be monitored and will be expected to improve.

Medical Appointments

Some children require hospital appointments, and these are given often to suit the hospital, not the school. On these occasions, a copy of the appointment can be handed in at the school office and, if this in relation to a chronic condition, this will be noted on the child's attendance record. In the case of other appointments at the doctor, optician or dentist, an appointment out of school hours must be made, unless of course the child is unwell, in which case they will be absent from school due to illness and marked as 'ill'. Other hospital medical appointments are marked as 'medical'.

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Holiday Authorisation

The lure of cheaper holidays during term time is very difficult to ignore. Government guidance states that holidays should not be taken in term time.

Exceptional Circumstances

Schools can grant a leave of absence for other exceptional circumstances at their discretion. Generally, the DfE does not consider a need or desire for a holiday or other absence for the purpose of leisure and recreation to be an exceptional circumstance.

Unauthorised Absences

The school works with the Lincolnshire safeguarding team and child missing education team in order to help children of vulnerable families achieve good attendance. The school monitors absences every six weeks. Where absenteeism becomes persistent, the family are contacted by the Head Teacher to discuss absences. If this persists without improvement, then further support and actions are put into place, and these are explained in the school attendance policy.

Please note, all holidays and late arrivals are unauthorised and being unable to bring your child into school for any reason relating to your own illness or transport issues is also normally unauthorised.

Fixed Penalty Notices

These may be issued for non-attendance and for reaching the threshold of unauthorised absences. Please refer to the school policy for further information.

Reporting your child's absence

All absences are coded to indicate reasons for absence. In order for an absence to be authorised, we must be informed of the reason for non-attendance.

A telephone call should be made, preferably before 9.15am, to advise the school of absence. If the absence is for longer than one day, continued information should be provided to the school. Written explanations are not required if a telephone call has been received.

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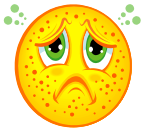

Health procedures

Please send your child to school unless you are convinced that they are too ill to concentrate on their work. We have an illness protocol (please ask for a copy) if you have a diagnosed illness for your child such as chicken pox. If your child deteriorates or becomes unwell at school, we will contact you immediately.

The importance of arriving at school on time

- Arriving late at school may be embarrassing for your child
- It may disrupt the class if your child arrives late
- Your child may miss something important such as lesson plans or instructions on how to complete a piece of work
- If your child is to form friendship groups, social interaction with peers before school is important
- If you arrive late after the registers have closed, then this is an unauthorised absence

Attendance target is 97%		
Outstanding	100% - 99%	
Good	98% - 97%	
Satisfactory	96% - 96%	2 School Weeks of Lost Learning
Unsatisfactory	94% - 90%	4 School Weeks of Lost Learning
Unacceptable	89% - 76%	8 School Weeks of Lost Learning
Totally Unacceptable	75% - 70%	12 School Weeks of Lost Learning

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PARENTMAIL

INTRODUCTION OF PARENTMAIL

Communicating with parents is a vital part of what we do in school. Traditionally, we have used printed letters but delivery of these can be unreliable, the printing costs are expensive, time consuming and not environmentally friendly. Therefore, at Denton School we use Parentmail. This is a service used by many schools, nurseries and children's clubs to communicate with parents and carers.

Parentmail should be beneficial to parents and carers, and it means that messages will get to you reliably and on time. We can send messages directly to mums, dads and other carers at the same time via Parentmail. Emergency or important information can be sent by text message and iPhone and android apps are available for parents / carers on the go.

To use the latest version of ParentMail, all you will need to do is verify your account; once you have supplied your email address **in the form at the end of the pack**, you will be sent a text message/ or email to your mobile phone from ParentMail. When you receive this, please click on the link from the message and follow the verification process. You will be asked to enter some details, answer a security question to verify who you are and to set a password for your account.

Once you have followed these instructions, your account will be live. You will only need to register once, regardless of how many children you have in school.

The link will be live for 7 days only. After this period, you will need to call into the school office and ask for the message to be resent to you. If you do not receive any contact from Parentmail, please pop into the office so that we can check that the contact information we have for you is correct.

If you have any questions regarding Parentmail, please contact the school office.

Denton CE School

Years 1- 6

SCHOOL GOVERNORS

A full list of Governors are held on our website.

What do Governors do?

All governing boards have these three core functions:-

1. Ensure clarity of vision, ethos and strategic direction
2. Holding the Head Teacher to account for the school's educational performance.
3. Overseeing the financial management of the school and making sure money is well spent.

Therefore, our governors:

- Monitor and ensure high standards of educational attainment.
- Review and discuss pupil achievement and progress.
- Take general responsibility for the leadership and management of the school in accordance with Government guidelines.
- Liaise with the Head in dealing with complaints about the School.
- Decide the number of staff, the pay policy and the level of pay for School teachers.
- Appoint the Head Teacher and review performance.

Governors review and amend all Policies and Procedures required by the School in accordance with current legislation.

Governing Bodies do not:-

- Inspect the School
- Authorise all expenditure
- Decide on pupil admittance
- Decide how pupils are taught
- Have the right to exclude or discipline any individual pupil - such decisions are taken by the Head and discussed with CoG

The Governing Body continually values the input from Parents who experience the day-to-day running of the School through their children; such input contributes to our self-evaluation and decision-making. All parents are encouraged to discuss the School - praise or criticism - with any of our Governors.

If you would like to be a Governor - no special skills are required except an active interest and determination to ensure the best for our children - Please contact either the Chair of Governors or the Clerk via the School.

CONT.

School Governors
Every School has a Governing Body which represents the public in the running of that School.

Why ?.....
The fundamental role of Governing Body is to work with Head Teacher and Senior Management teams to review and discuss teaching and standards. Denton is a progressive and dynamic school with excellent leadership and teaching skills and the Governing body plays an active part in ensuring these standards are maintained.

Who ?.....
The Governing Body for Denton C E School comprises of parents, members of staff and persons appointed by the Local Authority. In addition, the Governing body appoints members of the local community. Foundation governors are appointed by the Church.

Where ?.....
The Governing Body meets at Denton C E School periodically and can always be contacted via the School.

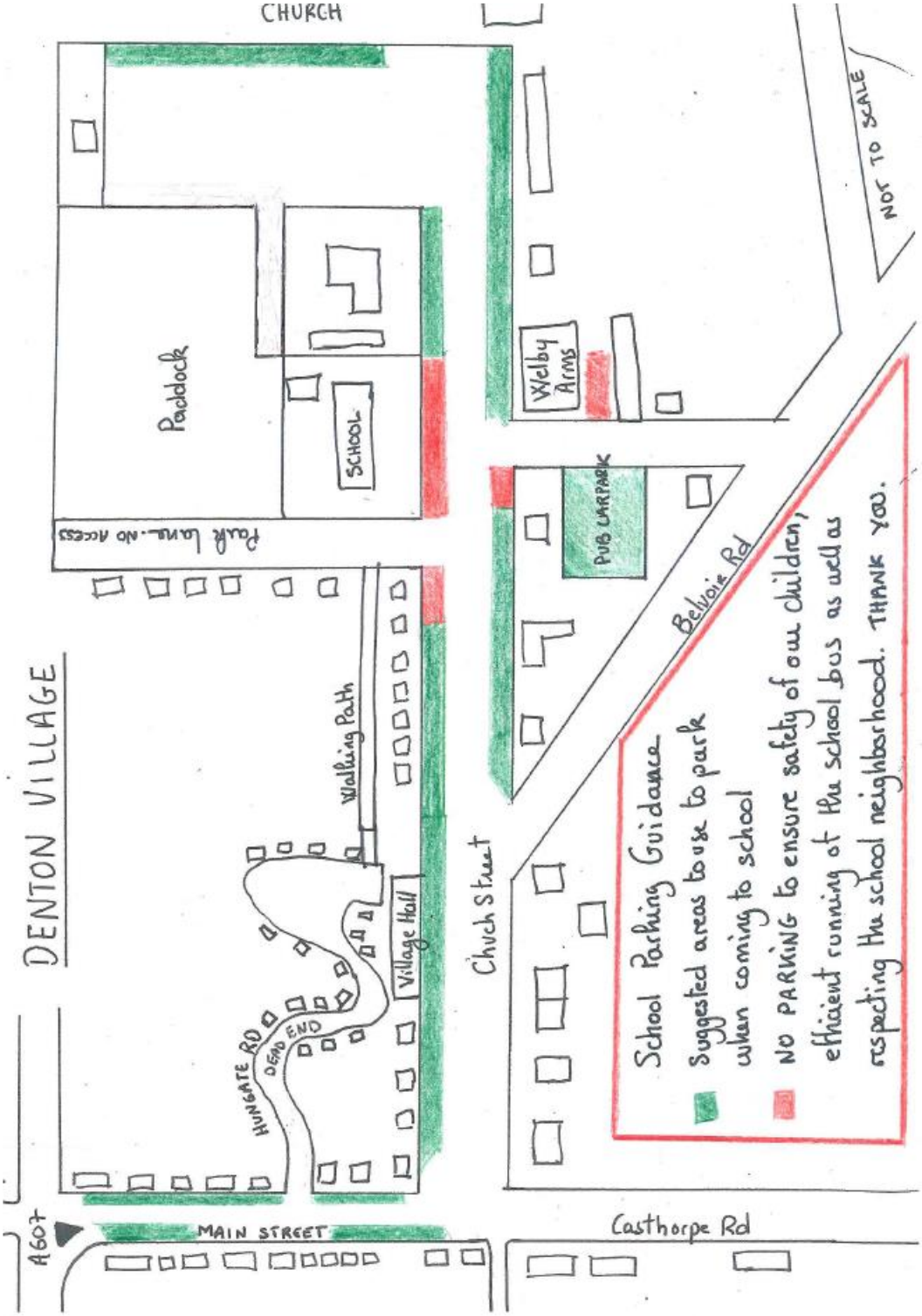
When ?.....
The Governing Body meets collectively at least three times a year. Sub-committees within the Governing body meet in-between Full Meetings and the Chair meets regularly with the Head Teacher. Governors are always available to talk with staff, parents and children about any matters regarding school governance.

Denton CE School

Years 1- 6

PARKING IN THE VILLAGE

Denton is a small rural village and we like to respect the residents, we urge parents to park responsibility within the village, avoiding blocking driveways etc. This map shows the best parking areas to use.



Denton CE School

Years 1- 6

PUPIL PREMIUM / FREE SCHOOL MEALS

This system determines eligibility for Pupil Premium, which means schools will receive extra funding for each eligible pupil from central government to fund valuable support such as extra tuition and learning support. You could also get help with the cost of school trips and music lessons.

To help ensure that we are able to claim the correct level of funding, parents and guardians who are in receipt of one or more of the benefits detailed below should make an online Free School Meal application via the following online parent portal:
https://lcc.cloud.servelec-synergy.com/parentportal

Free school meals are available to pupils whose who are in receipt of;

- Universal Credit (provided you have an annual net earned income of no more than £7,400, as assessed by earnings from up to three of your most recent assessment periods)

- Income Support / Income-based Jobseeker's Allowance / Income-related Employment and Support Allowance

- Support under Part VI of the Immigration and Asylum Act 1999

- The guarantee element of Pension Credit

- Child Tax Credit (provided you're not also entitled to Working Tax Credit and have an annual gross income of no more than £16,190)

- Working Tax Credit run-on – paid for four weeks after you stop qualifying for Working Tax Credit

If you believe that your child should receive free school meals, please make your application as soon as possible.

Denton CE School

Years 1- 6

REPONSIBLE INTERNET USE

As part of your child's curriculum and the development of ICT skills, Denton CE School is providing supervised access to the internet. We believe that the effective use of the internet and email is worthwhile and is an essential skill for children as they grow up in the modern world.

Please familiarise yourself with the 'Acceptable Use Policy' held on our website, this has been updated to include rules for remote learning during times of lockdown.

Please sign and return the consent form, which also includes the 'Pupil' section of the policy so that your child may use the internet at school. (**complete the consent form at the end of the pack).**

Although there are concerns about pupils having access to undesirable materials, we have taken positive steps to reduce this risk in school our school internet provider operates a filtering system that restricts access to inappropriate materials.

Whilst every endeavour is made to ensure that suitable restrictions are placed on the ability of children to access inappropriate materials, the school cannot be held responsible for the nature or content of materials accessed through the internet.

Should you wish to discuss any aspect of internet use, please arrange to make an appointment.

These rules help us to be fair to others and keep everyone safe.

- I understand that my behaviour will be checked.
- I will not play games unless I have permission.
- I will not open, copy, delete or change anyone else's files, without their permission.
- I will be polite and think carefully about how I talk to others online and what I say about them
- I will not take, copy or send pictures of anyone without their permission or give out someone else's personal information.
- I will not try to upload, download or open any files, programs or websites which are unsuitable or illegal.
- I will not try to get around the filtering or security systems.
- I will not install any programs nor change the settings.
- I will not use chat and social networking sites unless I have permission from an adult.
- I will not copy other people's work and pretend it is my own.
- I will not try to download pirate copies of music, videos, games or other software.
- I will check that information I use from the internet is from a trusted website and will ask an adult if I'm not sure.
- I will not deliberately search for words I know are inappropriate or wrong.
- I will tell an adult if I see someone else doing any of these things.

Denton CE School

Years 1- 6

SCHOOL LUNCHES

School Lunches are provided by **Willoughby Foods of Boston**. They are a small company with a farming background and a passion for locally sourced, nutritious food. All meals are compliant with the School Food Standards and accredited by Lincolnshire County Council. More details can be found at www.willoughby-foods.co.uk

Government Universal Free School Meals (UFSM) will be provided free of charge for Reception, Year 1 and Year 2 children. All other year groups can purchase a hot meal at a cost of £2.30 per day. You can choose the days you wish your child to have a hot meal. Meals can be ordered until midnight on Tuesday of the preceding week.

All communication and ordering are to be done directly with Willoughby Foods. Please complete the Registration form to set up an account before you order the hot meals.

NB: If your child/children are entitled to FSM's or UNIFSM'S, you will still need to complete the order form to select preferred food choice.

Packed Lunches

If your child would prefer a packed lunch from home then you will need to provide a packed lunch for your child in a suitable container. Please note that if your child would like juice then this can be provided as part of their packed lunch but at other times of the day your child will need a water bottle for the classroom. Packed lunches are provided at the parent's discretion but may not contain confectionary (sweets / chocolate bars are not permitted in school at all) and must not contain nuts or sesame products because we have children in school who have severe allergies to these products.

Water Bottles

All children should have a water bottle in school every day which they have access to in the classroom and throughout the day.

Denton CE School

Years 1- 6

SCHOOL MILK

For all children under the age of five, we have arranged for them to receive free milk at school, funded by the UK Government's Nursery Milk Scheme, you just need to register.

However, do not let your child miss out on school milk after their 5th birthday

When your child turns five, you have the option to pay for their milk to continue - we have made arrangements with the UK's leading school milk supplier, Cool Milk, to supply milk at a subsidised cost of just 26p per day.

What you need to do:

Visit ***www.coolmilk.com*** as soon as possible and select ***"Register your child for milk here",*** then follow the on-screen instructions to register and pay.

Our School Number is: 8957.

A portion of fresh, chilled milk at mid-morning break provides protein, calcium and other vital nutrients, important for your child's growth and development. It is also a great way to bridge the gap between breakfast and lunch, re-hydrating your child and helping them to concentrate in class.

Should you have any queries regarding your child's registration or milk supply in general, please do not hesitate to contact Cool Milk directly at customerservices@coolmilk.com. Or call 0844 854 2913.

Denton CE School

Years 1- 6

SCHOOL TRANSPORT

HOME TO SCHOOL TRANSPORT 2016/2017

Reception to Year 11

Do you live in Lincolnshire?

Does your child need transport to school?

If you answered Yes to these questions please read the following information:

Children from Reception age to Year 11 may get transport to school if they are attending the designated transport area school and live more than two miles from the school for primary school children or three miles for secondary school.

You can apply online by going to

www.lincolnshire.gov.uk/schooltransport

Or

You can request an application form from the Customer Service Centre on

01522 782020

Children transferring from primary to secondary school will be able to apply for transport by ticking a box on their School Acceptance form. They will receive their school offer in March.

More information about the home to school transport policy is available on the above website or from the Customer Service Centre.

Children's Services Strategic Commissioning – Transport Services
Lincolnshire County Council,
Newland, Lincoln
LN1 1YQ

Lincolnshire COUNTY COUNCIL
Working for a better future

For more information about the home to school transport policy and online applications please go to www.lincolnshire.gov.uk/school-college-transport

Denton CE School

Years 1- 6

DENTON PTA

Denton PTA is a committee which parents are invited to join and meet very informally to exchange ideas and arrange family fun activities for the children.

Members of the PTA also help at the Denton Street Market which in turn raises funds enabling all the children to enjoy the various activities which go on throughout the school year.

You are welcome to join at any time

Details of PTA meetings will be sent out to parents via Parentmail. Further information can be found on their Facebook page (Denton C of E PTA) or school noticeboard.

Blank Page

Denton CE School

Years 1- 6

ALL OF THE FOLLOWING PAGES NEED TO BE COMPLETED AND RETURNED TO THE SCHOOL OFFICE

Pupil Name: _____

(Please complete)

Denton CE School

Years 1- 6

THE SCHOOL REQUIRES SIGHT OF YOUR CHILD'S BIRTH CERTIFICATE, WE DO NOT NEED TO KEEP THE ORIGINAL AND WE WILL COPY IT FOR YOU IN SCHOOL AND RETURN THE ORIGINAL.

THANK YOU

Enclosed: YES / NO

Denton CE School

Years 1- 6

PUPIL DETAILS

Pupil Legal Surname (registration)		Pupil Preferred Surname	
Legal Forename(s)		Preferred Forename	
Pupil Date of Birth		Gender Male/Female	
Pupil Home Address			
Post Code			
Home Phone Number			
Sibling/s already at Denton CE School	Name/s:		
Is this person a young carer?	**YES / NO** (Young Carer: Does this person have any caring responsibilities within the household)		
Is your child looked after or adopted	**YES / NO**		
Current School/Nursery			

Parentmail Details

Name	Email	Mobile Number	Relationship to child

Ethnicity/Language/Additional

Religion (eg. C of E)	
Nationality (eg. British)	
Country of Birth (eg. France)	
Ethnicity (eg. White English)	
First language: (eg. English)	
Other language spoken at home:	
Traveller	**YES / NO**

Food/travel

Do you think your child is entitled to Free School Meals due to financial eligibility i.e. in receipt of certain benefits please see pg 25?	**YES / NO**
What type of lunchtime meal will your child be having? (e.g. Dinners, Free Dinners, Sandwiches etc.)	
Is your child entitled to free transport to and from school?	

Denton CE School

Years 1- 6

What is your usual mode of transport to and from school? (e.g. Walk, Car/Van, Car Share, School Bus, Taxi etc.)	

Parents / carers' details who are living at the **same address** as pupil

Priority 1 Contact – Relationship to Pupil : Mother / Father / Step Parent / Carer / Other					
Mr/Mrs/ Miss	Forename	Surname	Work Phone Number	Mobile Phone Number	Member of the Armed Forces
					Yes/No **Please indicate**
Priority 2 Contact – Relationship to Pupil : Mother / Father / Step Parent / Carer / Other …….					
Mr/Mrs/ Miss	Forename	Surname	Work Phone Number	Mobile Phone Number	Member of the Armed Forces
					Yes/No **Please indicate**

Parents' Details who are living at a **different address** than the pupil

Relationship to pupil : Mother/Father/Step-parent?			Member of the Armed Forces
Mr/Mrs/Miss/Ms/Dr			
Forename			Yes/No **Please indicate**
Surname			
Home Address			
Post Code		Home Phone Number	
Work Number		Mobile Number	
Do you wish this Parent to have a copy of the school reports?		**YES / NO**	
Is this Parent to be contacted, if so please state **Priority?** ☐		DO NOT CONTACT ☐	

CONT.

Denton CE School

Years 1- 6

Other emergency contacts

Priority 3	Forename	Surname	Relationship	Phone No
Mr/Mrs/Miss				
Priority 4	Forename	Surname	Relationship	Phone No
Mr/Mrs/Miss				

Please note, in accordance with GDPR you must have permission from everyone whose details you are providing under the 'Parents Living at a different address than the pupil' and 'Other Emergency Contacts' section before completing and returning this form to school.

Please print, sign and date below to confirm that you have permissions as detailed above.

Parent Name (please print) ……..……..

Signature ……..……..

Date ……..……..

Denton CE School

Years 1- 6

Pupil Name : _____

General Permission

	Yes	No
I hereby give permission for my child/children to leave the school premises under the supervision of school staff. I understand that this permission is given for short visits within the vicinity of the school, including visits to the Grantham Meres Leisure Centre for swimming, P.E. and Harlaxton School, for the duration of when they attend this school.		

Photo Permission

As usual, we will take photographs of your child during school activities and the school will use these photographs responsibly and for school use only. **Please be aware that other parents take photographs of children during school performances and events. We remind parents to use the photographs for personal use only and not to share these over the internet or social media etc.**

	Yes	No
I consent to my child's photo being taken by a professional photographer both individual and group image. I have the option to purchase these images from the photographer.		

	Yes	No
I consent to my child's photo to be used for internal school activities such as in books and on display and to identify a child within the school building.		

- ***Children with medical needs are photographed so they can be easily identified. This is a safeguarding requirement.***

This now leaves parents with a single option of whether parents give permission for the school to publish photographs of your child on the school website or on any other sites related to school activities such as The Grantham Journal or social media. We endeavour to use group photos, photos taken from an angle or at a distance where possible to prevent photo misuse.

	Yes	No
I consent for my child's photographs to be used on the internet. I also give permission for photographs to be used for related school activities on other websites such as The Grantham Journal **Names will never be attached to photos**		

Medical Permission

Do you give permission for emergency medical treatment?	**YES**	**NO**	Do you give permission for a doctor to be called	**YES**	**NO**

Denton CE School

Years 1- 6

Internet Permission

Pupil's Agreement I have read and I understand the school rules for responsible internet use. I will use the computer system and internet in a responsible way and obey these rules at all times.	**Yes**	**No**
Parent/Carer Consent for internet access I have read and understood the school rules for responsible internet use and give permission for my son/daughter to access the internet. I understand that the school will take all reasonable precautions to ensure pupils cannot access inappropriate materials. I understand that the school cannot be held responsible for the nature or content of materials accessed through the internet.	**Yes**	**No**

The above consents have been completed by (**please print**) ……

Parent / carer of ……

Signature of Parent / Carer ……

Date ……

Denton CE School

Years 1- 6

MEDICAL INFORMATION **NAME OF CHILD** _____

Doctors Name	
Doctors Phone No.	
Doctors Address	

Medical Conditions **PLEASE NOTE: GP/Medical Evidence must be provided**

Does your child have any of the following: Please give details

Asthma: Yes / No **Emergency Inhaler Prescribed: Yes / No**	**Seizures: Yes / No** **Emergency Seizure Medication Prescribed: Yes / No** **Care Plan in Place Yes / No**	**Allergies: Yes / No** **Epi-pen Prescribed: Yes / No** **Allergic to** _____ _____ _____

Please List Medical Conditions

1.	3.
2.	4.

Is any regular medication taken? Please list and specify if this is taken at home or school?	Medication Name	Taken Home or School
	1.	
	2.	
	3.	

Do you give permission for emergency medical treatment?	**YES / NO**	Do you give permission for a doctor to be called	**YES / NO**

Is your child frightened of anything (i.e. thunder, spiders etc?)

If your child requires medication at school, please ensure it is handed in at the start of the day in the original packaging with prescription label, with clear instructions for times to be taken and clearly named, there is a 'Medicine in School Form' that the school will complete, but parents must sign. Parents/Carers are always welcome to come into school to administer medication yourself during the school day.

Denton CE School

Years 1- 6

Responsible Internet Use

Acceptable Use Policy for Pupils

To keep me safe whenever I use the internet or email, I promise…

- to keep my username and password private and not to use anyone else's
- to keep all personal information private including pictures of me, my family, my friends and where I live and go to school

- to block unknown links and attachments by not opening anything that I do not trust
- to not add anyone to my gaming or social media groups that I don't know
- to report any messages or internet pages that are unsuitable or upsetting
- to tell someone I trust like a teacher or an adult who works in school if someone asks to meet me offline or asks me to do anything online that makes me feel uncomfortable

When using computer equipment in school…

- I understand that my behaviour will be checked
- I will not play games unless I have permission
- I will not open, copy, delete or change anyone else's files, without their permission
- I will be polite and think carefully about how I talk to others online and what I say about them
- I will not take, copy or send pictures of anyone without their permission or give out someone else's personal information
- I will not try to upload, download or open any files, programs or websites which are unsuitable or illegal
- I will not try to get around the filtering or security systems
- I will not install any programs nor change the settings
- I will not use chat and social networking sites unless I have permission from an adult
- I will not copy other people's work and pretend it is my own
- I will not try to download pirate copies of music, videos, games or other software
- I will check that information I use from the internet is from a trusted website and will ask an adult if I'm not sure
- I will not deliberately search for words I know are inappropriate or wrong
- I will tell an adult if I see someone else doing any of these things

If I break these rules…

I understand that the school's behaviour guidelines will be followed

CONT.

Denton CE School

Years 1- 6

Remote learning Addendum:
In an event of a school closure, school will continue to use Purple Mash and the school website to facilitate remote learning. Children in EYFS will use Tapestry and/or Purplemash to access work.

Teachers will provide pre-recorded lessons, accessible via the school website and where appropriate, will enable a live lesson or interaction for example collective worship via TEAMS. A minimum of two members of staff will be present during each live session.

Detailed below are guidelines and expectations for these live interactions and must be abided by at all times.

As a parent/carer, you will:

- Be present and visible during the live session acting as 'observers' and 'monitors' – this is incredibly important to safeguard your child and others. There should only be the child(ren) and at least one parent in the room – NO OTHER ADULT.
- Support your child during any activity/interaction as required.
- Ensure no home-based recordings are made of the live session.
- Please help if there are technical difficulties!
- Ensure that your child(ren) is/are dressed properly, are in a place in the house that is quiet (preferably not in a bedroom) and appropriate and that there is a neutral background (or the camera is off if you wish).

As a pupil, you will:

- Be on time.
- Find a quiet space where you can concentrate and pay attention, with at least one of your parents/ carers in the room.
- Mute the microphone as soon as you join the meeting – you will be allowed to talk when your teacher tells you!
- If the camera is on, make sure you are wearing appropriate clothes – no pyjamas!
- If the camera is on, your background is plain.
- Not swear or use horrible words. We will be kind at all times.
- Respect others, making sure your behaviour is appropriate and respectful of others – remember the school rules still apply.
- Follow all these rules or you will be removed from the session.

Pupil's Agreement I have read and I understand the school rules for responsible internet use. I will use the computer system and internet in a responsible way and obey these rules at all times.
Signed:
Parent/Carer Consent for internet access I have read and understood the school rules for responsible internet use and give permission for my son/daughter to access the internet. I understand that the school will take all reasonable precautions to ensure pupils cannot access inappropriate materials. I understand that the school cannot be held responsible for the nature or content of materials accessed through the internet.
Signed:
Print name:

Denton CE School

Years 1- 6

Willoughby Foods Ltd

"Healthy School Meals children can't get enough of"

School lunches

Willoughby Foods are delighted to be working with your child's school to provide a nutritious and tasty two course lunch every day.

For more information on our meals and how we work with schools please visit our website

www.willoughby-foods.co.uk

To register for an account please fill out the form below and return it to the school office. Willoughby Foods will create your account and email your log in details to you. Meals can be ordered up until midnight on Tuesday of the preceding week

Did you know ALL KS1 children (Reception, year 1 and year 2) are eligible for a free school meal regardless of household income? Ask school for details

School name .....

Pupil name .....

Pupil date of birth ..... Class .....

Parent/carer name .....

Parent/carer email

Full name of sibling if already at school……..

Please automatically order my child option 1 daily ☐

(If you are entitled to UIFSM or FSM and your child has no food allergies)